

# Children & Young People's Workforce

(framework)

## Level 2



## Course information

- 12 months total duration
- Total course credits: 35
- Awarding body: NCFE CACHE

## Recommended for

- Nursery Assistant
- Childcare Assistant
- Childminder

## Eligibility criteria

To qualify for an apprenticeship course, the following criteria must be met:

- be aged 16+ at the time of enrolment
- be a UK or European Economic Area (EEA), or have lived in the UK or EEA for the past three consecutive years
- be in full-time employment, working a minimum of 30 hours per week
- not already hold a qualification at level 4 or above in the same area that you wish to study

## Entry requirements

Apprenticeship Connect is an inclusive training provider committed to widening participation in apprenticeships. There are no minimum entry requirements for this course, however candidates are expected to be proficient in English, Maths and ICT.

## Further study routes

- Early Years Workforce (Early Years Educator) Level 3

# Course Overview

The Children & Young People's Workforce Level 2 course is ideal for learners working under supervision with children aged 0-19, primarily within the early learning and childcare sector. This course is designed to help learners develop an understanding of communication and safeguarding within a childcare setting, as well as the skills required to contribute to the health and safety of children. This course also covers supporting children and young people's personal development and is designed to help learners develop the skills required to maintain relationships with children and young people.

## What's included?

### QCF

To be awarded the NCFE CACHE Level 2 Certificate for the Children & Young People's Workforce learners must complete 11 mandatory units and a combination of optional units for their QCF award.

### Functional Skills

In addition to the QCF component, for Children & Young People's Workforce Level 2 learners must also achieve certificates in functional skills English, Maths and ICT. If you have already achieved GCSE grade C/grade 4 or above in English Literature, Maths and ICT, or equivalent, you may be exempt from this element of the syllabus. Our enrolment officers will discuss each case individually following the completion of initial assessments to determine the level at which you will study.

### Employee Rights and Responsibilities (ERR)

As part of the course syllabus, learners must complete the Employee Rights and Responsibilities workbook. This workbook explains the rights and responsibilities in the workplace under UK employment legislation.

### Personal Learning and Thinking Skills (PLTS)

Throughout the programme of study learners must also demonstrate six different Personal Learning and Thinking Skills (PLTS). These skills are essential for contributing and participating confidently in life, learning and work.



“ My employer had worked with Apprenticeship Connect previously and had recommended their level 2 childcare course. I wanted to gain strong, transferable skills that would help me in my role within the nursery and since completing my programme I now have a strong platform to build on. I have a nationally recognised certificate to support my work experience and I have since secured a promotion to a full-time teaching assistant within the nursery. I really enjoyed studying with Apprenticeship Connect; I found the syllabus very interesting and my tutor was extremely helpful and supportive.

Rajinder Sira, Childcare Level 2



# Course Delivery

Our dedicated tutors are specialists in their fields and each learner has a tutor assigned to them upon enrolment based on their learning requirements, course, location and level. Our courses are delivered through a combination of face-to-face tutoring at the learner's place of work and virtual learning via online sessions. As part of every apprenticeship course, learners are required to spend 20% of their contracted working hours undertaking off-the-job training. Off-the-job training is training that is outside of usual workplace duties, but it may still be conducted at your place of work.

Course delivery styles may include:

- **The teaching of theory:** lectures, role playing, simulation exercises, online learning or manufacturer training
- **Practical training:** shadowing, mentoring, industry visits and attendance at competition
- **Coursework:** learning support and time spent writing assessments/assignments

Throughout the course, your progress will be assessed to determine your knowledge and competency. Typical methods of gaining evidence to assess performance may include:

- **On-the-job observations:** your tutor will observe you carrying out day-to-day tasks, assessing your competency in the workplace
- **Coursework:** throughout the course, your tutor will set you a variety of tasks to be completed following your one-to-one sessions; these tasks will help you acquire the skills and knowledge required to complete the syllabus
- **Witness testimonials:** we will gather a variety of witness testimonials from your line manager to evidence your performance at work, demonstrating your ability
- **Examinations:** some of our courses also require learners to sit an examination to formally assess knowledge and competency

## Funding information

Our training courses are either funded by the Government or by employers depending on their size. Learners are not required to contribute towards the cost of training in any way. To obtain our course price list, please contact [info@apprenticeshipconnect.co.uk](mailto:info@apprenticeshipconnect.co.uk). Further information about apprenticeship funding can be found on our website: [apprenticeshipconnect.co.uk](http://apprenticeshipconnect.co.uk).



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### QCF units

To be awarded the NCFE CACHE Level 2 Certificate for the Children & Young People's Workforce learners must achieve a minimum of 35 credits including:

- a total of 29 credits from Group A
- a total of 6 credits from Group B

Group A: Mandatory units		
Unit No.	Unit Title	Credit Value
01	Introduction to communication in health, social care or children's and young people's settings	3
02	Introduction to personal development in health, social care or children's and young people's settings	3
03	Introduction to equality and inclusion in health, social care or children's and young people's settings	2
04	Child and young person development	2
05	Safeguarding the welfare of children and young people	3
06	Maintain and support relationships with children and young people	3
07	Support children and young people's positive behaviour	2
08	Contribute to the support of child and young person development	3
09	Contribute to children and young people's health and safety	3
10	Contribute to the support of positive environments for children and young people	3
11	Understand partnership working in services for children and young people	2
Group B: Optional units		
Unit No.	Unit Title	Credit Value
12	Understand child and young person development	4
13	Promote child and young person development	3
14	Understand how to safeguard the wellbeing of children and young people.	3
15	Support children and young people's health and safety	2
16	Develop positive relationships with children, young people & others involved in their care	1
17	Working together for the benefit of children and young people	2
18	Understand how to support positive outcomes for children and young people	3
19	Understand the needs of children and young people who are vulnerable and experiencing poverty and disadvantage	5
20	Understand the speech, language and communication needs of children and young people with behavioural, social and emotional difficulties	3
21	Support the creativity of children and young people	3
22	Support children and young people at meal or snack times	3
23	Support children and young people with disabilities and special educational needs	4
24	Support children and young people's play and leisure	3
25	Contribute to the support of children's communication, language and literacy	2
26	Contribute to the support of children's creative development	2
27	Introduction to duty of care in health, social care or children's and young people's settings	1

### Want to apply?

Call our dedicated team on the hotline number below to find out about your next steps:

**Courses hotline:** 020 8296 6930

Are you unsure if our courses are right for you? Our careers advisors are always on hand to offer advice and guidance to help you make the best decision to get ahead in your career. Speak to one of our team today to find out more about your options:

**Advice hotline:** 020 3829 6920

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